

# MOVABLE CUBICLE, INC.

## PRIVACY POLICY

This privacy statement discloses the privacy practices for [secure.moveablecubicle.com](http://secure.moveablecubicle.com) (the "Company Site") undertaken by Moveable Cubicle, Inc. (the "Company"). If you have any requests concerning your personal information or any questions with regard to these practices, please send an email to [privacy@moveablecubicle.com](mailto:privacy@moveablecubicle.com).

### What information does the Company ask for and how is it used?

When you subscribe to the Company's services at the Company Site, you may be asked to provide certain personal information, such as your name, address and e-mail address. The Company may use this to administer your account, plan and manage its workload, provide, support and maintain services provided to you, provide personalized services, conduct internal market research to assess the scope the Company's customers' business needs, perform site improvement, and to communicate separately with you via e-mail or postal mail.

The Company occasionally hires other companies to provide limited services on its behalf, such as answering customer questions or performing statistical analysis of the Company's services. The Company will only provide those companies the information they need to deliver the service, and they are prohibited from using that information for any other purpose. If you decide to purchase any services or products from the Company, you may provide the Company with your credit card or bank routing information. We will use this information to qualify and bill you for these services or products.

### What information does the Company monitor and collect?

The Company does not use cookies with the sole exception of a cookie that is used by VeriSign® for security purposes. A cookie is a small amount of data that is sent to your computer's hard drive through your Web browser to enable the Company to recognize your computer and to deliver personalized features. The information collected by cookies is sometimes called "clickstream" or "click trail" and may be used for multiple purposes. If in the future the Company Site is modified to allow for the use of any additional cookies, this Privacy Policy will be updated accordingly.

### Will the Company sell my personally identifiable information?

No, the Company will never divulge your personally identifiable information to any third party without your express prior permission, except as necessary for processing your credit card or ACH/EFT transactions (as noted above), or for complying with possible legal or governmental disclosure requirements (for example, in the case of a court order requiring disclosure of alleged criminal activity related to use of the site, in order to protect the public interest). In addition, the Company reserves the right to transfer your personal information to a third party in connection with the sale or acquisition of the Company's business. The Company is committed to protecting and maintaining the integrity and privacy of your information. The Company is operated from a secure environment with integrated security measures that protect against the loss, misuse, and alteration of the information under our control. The Company uses Secure Socket Layer (SSL) technology to protect your data and provide security during transmissions of sensitive financial data.

### Whom can I contact if I have any questions regarding my privacy?

If you have any questions or comments regarding the privacy of your data that is provided to the Company, you should send an email to [privacy@moveablecubicle.com](mailto:privacy@moveablecubicle.com).